

CLEARS Training Matrix 2011

July 26, 2011

DATE	CHAPTER	TOPIC	PRESENTER	COMMENTS	RATING	FEE	VIDEO
January 12, 2011	Superior	CCPOR	David Loo	Great to "see" the CCPOR will try to get our Sheriffs Office to cooperate. Info was worthwhile. Learned a new step that will save time. David good speaker, easy to understand and very willing to help. Could have been more time for presentation but very worthwhile Very Excellent speaker Very informative for novices Total of 9 evaluations were received	Excellent	none	none
		Leadership/Motivation	Barbara Besana	This is a topic you can constantly learn new information & techniques. Did a very good job of changing the structure to be very applicable to the audience. Lots to think about & to take back & try to solve problems. 5 evaluations were received - 5's =20			
January 20, 2011	Northern	DOJ Firearms	Robin Brown - DOJ P.O.Box 903427 Sacramento, CA 94203-4270 robin.brown@doj.ca.gov	Informative Needed more time Great presentation	Excellent	None	None
February 11, 2011	Central	I.C.E. Secure Communities Trainer briefly explained the procedures law enforcement agencies should follow when taking a high priority non citizen into custody.	Malcom Boone 733 L Street Fresno CA 93721 559-443-6920 malcom.boone@dhs.gov	Training was extremely short. Handouts were very useful	Acceptable	None	None
February 1, 2011	Southern	Rap Sheet Interpretation Provided an overview of reading	Keith LeBrun Los Angeles County SD	Great Speaker - really enjoyed his training Training was great!	Excellent	None	No
		and understanding California RAP Sheets. Training gave an understanding of raps printout from the beginning to the end explaining each line in the process	kalebrun@lasd.org	Very knowledgeable in his field. Explained everything clearly. Easy to understand. Answered all my questions. Excellent Training			
March 17, 2011	Northern	Missing Person DNA Program Laws and Database systems to MUPS and CODIS. Info on DNA how it works and how it is used.	Mike Case - DOJ 4949 Broadway Sacramento, CA 95820 916-227-5997 mike.case@doj.ca.gov	Informative Needed more time Great presentation	Excellent	None	None

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March 24, 2011	Superior	Background Checks and TRO's	Joe Surges - Concord PD	Great Job! He is clear, concise, and patient with questions. He is very clear, knowledgeable in his field. Thank you for the class! I really like the way he included the code sections so they may be reviewed and referred to when the need arises. Joe is always a good speaker. Topics are right on target. I always learn new things that I may take back to my agency and share. Always excellent training when Joe is the instructor,	Excellent	None	None
March 24, 2011		Leadership/Motivation	Barbara Besana	Good Presentation Wonderful! Great job! I liked being able to have open discussions with other Records Supervisors			
April 15, 2011	Central	Verbal Judo Training emphasized communication and being in control of your emotions. Explained 5 step process on how to utilize your words to deescalate a situation. When dealing w/customer svc he stated that "to accept a verbal challenge is to lose it!"	Tim Bos Institute of Technology Fresno location timbox_1@hotmail.com	Enjoyed the interaction, lots of info was shared. Unknown if handout would have been useful, we didn't receive it until the end of class. Unable to reference at all during the class. There were 16 people in attendance and 15 of the 16 summaries returned ranked this presentation as a 4 to 5 based on a 1-5 scale. Comments from attendees were "Great Presentation" "I learned a lot" "Excellent reminder of how important customer service is in our line of work"	Very Good	No	No
April 00, 2011	Southern	Establishing a Records Retention schedule Provided an overview of records that should be retained based on federal, state, and municipal laws. Spoke about the importance	Diane R. Gladwell, MMC Gladwell Governmental Svs Inc 909-337-3516 Gladwell4@aol.com http://www.gladwellgov.org				

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		of establishing a retention schedule that authorizes destruction for records					
May	REGIONAL TRAINING MONTH						
May 12, 2011	Region I Superior/Northern	Public Records Act Digital Reel Presentation showed the functionality of using the Digital Reel Co and how converting your microfilm into a digital format benefits your agency.	Joe Surges - Concord PD Mike Aufranc	Took the time to explain how it works and answered questions completely.	Very Good	No	No
May 26, 2011	Region III Border/Inland Southern	Drivers License and Vehicle Registration	DMV Craig Collins and Melissa Luna Communications Programs Div Justice & Liaison Branch P.O. Box 932345 Sacramento, CA 94232 - 3450 ccollins@dmv.ca.gov mluna@dmv.ca.gov	30 Surveys completed - Overall ratings were in the 4-5 range. Comments - "Veh reg and DL questions always arise between DMV Southern Calif training sessions. Great to have them back" "Enjoyed handouts - good resources" " Would go to any training with Craig Collins as the speaker, very knowledgeable and best informed. Truly enjoyed" - DMV Training had great info in handouts and what was discussed" "Melissa's voice was too soft and seems like she struggled with training, sometimes went to fast. Craig was great" "Need answers to handbook" Covered too quickly Melissa needs more exposure. Really enjoyed the DMV training Additional Training for DMV - Advanced Training where agencies bring examples for Craig to look at. Or send to him in advance to make examples for the class.	Excellent	No - for Training 1/2 Flt for Trainer	Power Point
May 26, 2011	Region III Border/Inland Southern	Missing Person DNA Program Laws and Database systems to MUPS and CODIS. Info on DNA how it works and how it is used.	Mike Case - DOJ 4949 Broadway Sacramento, CA 95820 916-227-5997 mike.case@doj.ca.gov	29 Surveys completed - Overall ratings were in the 3 - 5 range. Comments - Great Info on DNA and MP useful information but tough after lunch. Trainer had the task of keeping attention after lunch Humor & wit along with knowledge & expertise kept everyone alert and participating.	Very Good to Excellent	No	Yes

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				<p>Good Info 2 request for PP and updated PC requirements Great Info not related to current duties. Interesting topic, to bad he had to hurry on his tape. Speaker very knowledgeable, however very dry subject, very interesting, some info more than needed to know, however enjoyed Interesting class, would have liked more info on MP and laws pertained to CLETS entries - do's & don'ts; liked learning how DNA is extracted and submitted as samples to DOJ Good speaker and enjoyable; very educational but not very relevant to Records staff.</p>			
		COPLink	<p>ARJIS - Barbara Montgomery & Eileen Madigan ARJIS Program Manager 619/533-4206</p>	<p>11 Surveys completed - ratings ranged from 1-5 Comments - Great Information to see what our Detectives use to get information or link things together. Always Excellent; very relevant info; need more in depth hands on exposure. But good overview.</p>	Very good to Excellent	No	No Used live system
June 00, 2011	Southern	<p>Software Training Provided an overview of shortcuts to use w/Microsoft Word. Explained the importance of typing the entire document & using the shortcuts to make changes including formatting.</p>	<p>Tim Owens 310-625-7711 tim@timowens.com http://www.30SecondTraining.com http://www.TimOwens.com</p>	<p>Excellent training, great speaker, these shortcuts are going to make my job easier. Outstanding Great Information. Very informative. Thank you. The training was easy to follow and definitely will help me.</p>	Excellent	No	No