

WHEN & WHERE

Friday
September 28, 2018
8am-3pm

Pleasanton
Police Department
3333 Busch Road
Remillard Room
Pleasanton, CA
94566

REGISTRATION INFO

Cost: \$195
Checks/Credit Cards

5 day cancellation
policy

Checks payable to
PRI Management
Group

299 Alhambra Circle
Suite 316
Coral Gables, FL.
33134

WHAT'S INCLUDED

- + Certificate
- + Coffee/refreshments
- + Great training!
- + E-course material

QUESTIONS?

Registration/payment
issues contact:

Charles Main
Training Coordinator
305-460-0096

training@
policerecordsmanagement.com

Directions or on-site
concerns:
jsimon@
cityofpleasantonca.com



A Law Enforcement Seminar

Presented in partnership
with the
Pleasanton Police Department

What Will Be Covered

With a focus on the proper management of the records related to evidence and property, learn what the law requires. How long should evidence be kept? What about the records associated with the case? When the court sends a letter saying the evidence can be destroyed, should it be?

This class will address the confusion between what evidence is public record and what public records are considered evidence.

Challenges to Prepare For

- + When does evidence become a public record?
- + Is there a difference between the two?
- + When the court authorizes evidence to be disposed, is it ok to destroy it?
- + Are there additional retention requirements beyond the closure of a case?
- + What about evidence that has met the statute of limitation?

Who should attend:

Personnel who manage and oversee the proper management of evidence and case records

Sign-up today for our other courses:

Building a Model Police Records Unit
Managing Police Records
Crime Stats & NIBRS for the Police Executive
Body-worn Camera Records: Law, Policy and Practice

Your Instructor

JOSEPH SURGES is a public records and UCR instructor and subject matter expert. Joseph served with the Concord Police Department from July of 2000 until April of 2016 as the Records Manager and began his law enforcement career in 1991 with the Contra Costa County Sheriff's. Joe has served twice as State President CLEARs and as the CLEARs State Legislative Chair from 2001 to 2009. Joe also served on the POST State Records Manual Revision project and on curriculum development of the POST Basic Records and Records Supervisor courses.

Register at: policerecordsmanagement.com