

<p>California Department of Justice CALIFORNIA JUSTICE INFORMATION SERVICES DIVISION Joe Dominic, Chief</p> 	<h1>INFORMATION BULLETIN</h1>	
<p><i>Subject:</i></p> <p>Disposition Reporting to the California Department of Justice (DOJ)</p>	<p><i>No.</i></p> <p>18-08-CJIS</p> <p><i>Date:</i></p> <p>08-10-18</p>	<p><i>Contact for information:</i></p> <p>ElectronicDispositionReporting@doj.ca.gov</p>

TO: All CHIEFS OF POLICE, SHERIFFS, DISTRICT ATTORNEYS, CHIEF JUSTICES, AND RECORD SUPERVISORS

Data in the state criminal history repository helps law enforcement's investigative capacity and promotes officer safety. It is used by prosecuting agencies and courts, and allows for employment, licensing, and certification background checks. Criminal justice agencies report data to the state criminal history repository. To assist with data quality and ease of reporting, the DOJ is focusing on improvements to electronic reporting.

Effective July 1, 2020, all arrest corrections and dispositions must be submitted electronically to the DOJ. Any arrest corrections or dispositions submitted after that time by mail or fax will be returned to the submitting agency. Means of submitting arrest corrections and dispositions electronically to the DOJ already exist and will be enhanced to support agency transition away from paper.

Effective July 1, 2020, the DOJ will no longer accept dispositions via the legacy electronic submission format: Automated Transaction Disposition Reporting. This method of reporting to the DOJ is no longer able to support the growing needs and complex changes to support California's criminal justice system.

The supported reporting alternatives are described below. The DOJ will be making enhancements to these methods of data submission between now and July 1, 2020, to facilitate electronic disposition reporting to the DOJ for all arrest correction and disposition data. The DOJ will be enhancing these channels with new features, a richer user interface, and secure access via the internet to improve usability and accessibility by California criminal justice agencies. For more information regarding these supported electronic channels, you are encouraged to contact the DOJ at ElectronicDispositionReporting@doj.ca.gov or to access the California Law Enforcement Web (CLEW) site at <https://clew.doj.ca.gov>.

- **National Information Exchange Model (NIEM) XML Exchange – Recommended Alternative**

This alternative can be integrated with your existing systems and provides for a nationally recognized standards-based approach. This submission method is conformant with the NIEM and the Global Reference Architecture. If your agency is interested in developing an information exchange using XML and web services, additional information is available on the CLEW website at <https://clew.doj.ca.gov>.

This submission method is available via the DOJ directly for any agencies that are on the DOJ network. Courts that are not on the DOJ network may either get on the DOJ network or utilize a proxy service offered by the Judicial Council of California to submit to the DOJ. Efforts have begun to make this service available securely over the internet.

Benefits include:

- Individual transaction submission capability, which can be easily wrapped into bulk processing;
- Immediate confirmation of receipt;
- Real-time error messages;
- Nationally recognized standards-based information exchange; and
- Low investment of county resources to submit information already captured in local systems.

- **Justice Automated Data Exchange**

This service is most widely used to correct arrest records by Sheriff Offices and agencies with detention facilities, and by arresting agencies to submit detention law enforcement dispositions.

This submission method is available via the DOJ directly for any agencies that are on the DOJ network.

Benefits include:

- Real-time access to current records on criminal history repository;
- Individual transaction submission capability;
- Immediate confirmation of receipt;
- Real-time error messages;
- Low investment of county resources to implement "system-to-system" data transfers;
- Capable of processing law enforcement dispositions; and
- Capable of processing arrest corrections.

Again, you are encouraged to access the CLEW site at <https://clew.doj.ca.gov> or contact the DOJ at ElectronicDispositionReporting@doj.ca.gov for more information regarding these electronic disposition reporting alternatives.

Sincerely,



JOE DOMINIC, Chief
California Justice Information Services Division

For XAVIER BECERRA
Attorney General