



Thursday, August 14, 2025
10:00 AM – 12:00 PM

PRESENTER: Beth Ward, Skill Set Solutions

TOPIC: Successful Onboarding

DESCRIPTION: In today's employment forecast it's more challenging than ever to attract and retain qualified staff. What you do to ensure that employees who make it through the background process are successful matters more now than ever!!

Learning Objectives:

- Why- Employers often miss the most important aspects of why employees value the onboarding process.
- What- Understand what is most important to showcase during the first weeks of employment.
- How- to implement a successful onboarding process at your agency

Records staff are historically viewed as entry level positions. From the start it's critical to lay the foundation for job importance. The role each employee plays matters to the cases that affect public safety. How do Records staff fit into the big picture puzzle of law enforcement?

Onboarding is more than just orientation and a station tour. It values the new employee and welcomes them to the law enforcement family. It shows them from the start the important role Records personnel play in the successful outcome of each case. It puts a face to the criminal process and weight to the information we

work so hard to protect. Your role in onboarding new employees can make all the difference in their career, and in the success of your team.

LOCATION: Santa Maria Police Department
1111 W. Betteravia Road, Santa Maria, CA 93455

COST: In-Person (lunch provided): \$35 members / \$50 non-members / \$20 retirees

Virtual: \$20 members / non-members / retirees

[Click here](#) to register and make payment online.

RSVP to Andrea Fletes
afletes@prcity.com or (805) 227-7428